

Section 1 - Qualifying Criteria for Business Rates Rate Relief

Occupied properties will qualify for Retail relief if they have a rateable value of £50,000 or less, and are wholly or mainly used for one or more of the following purposes:

- Shops (such as: florist, bakers, butchers, grocers, greengrocers, jewellers, stationers, off licence, chemists, newsagents, hardware stores, supermarkets).
- Charity shops
- Opticians
- Post offices
- Furnishing shops/ display rooms (such as: carpet shops, double glazing)
- Car/ caravan show rooms
- Second hand car lots
- Petrol stations
- Garden centres
- Art galleries (where art is for sale/hire)
- Hair and Beauty services (such as hairdressers, nail bars, beauty salons, tanning shops etc)
- Shoe repairs/ key cutting
- Travel agents
- Ticket offices e.g. for theatre
- Dry cleaners
- Launderettes
- PC/ TV/ domestic appliance repair
- Funeral directors
- Photo processing
- DVD/ video rentals
- Tool hire
- Restaurants
- Takeaways
- Sandwich shops
- Coffee shops
- Pubs
- Bars

Section 2

Please note that the following types of uses are **not** eligible for Retail relief;

- a) Properties that are being used for the provision of the following services to visiting members of the public:
- Financial services (e.g. banks, building societies, cash points, bureau de change, payday lenders, betting shops, pawn brokers)
 - Other services (e.g. estate agents, letting agents, employment agencies)
 - Medical services (e.g. vets, dentists, doctors, osteopaths, chiropractors)
 - Professional Services (e.g. solicitors, accountants, insurance agents/financial advisers, tutors)
 - Post office sorting office
- b) Properties that are not reasonably accessible to visiting members of the public.

Application for Business Rates Relief 2014/15 & 2015/16

1) Account Details for which relief is being claimed:

Account Reference

Liable Party

2) Property for which relief is being claimed

Declaration:

I confirm that:

a) I am authorised to sign on behalf of _____ (name of undertaking)

b) Please confirm how the property is used:

I can confirm that my property/properties is/are wholly or mainly used for one of the categories listed on the reverse of the covering letter. Yes / No (Please delete as appropriate)

If your property is not used for one of the purposes listed but you believe that you may still qualify for the relief please detail below the type of business that is conducted from the property (Please note the Council may inspect your property to clarify this)

Please confirm that your company or business has not received more than €200,000 (around £168,500) in state aid including Retail Relief in the last three years? Yes / No (Please delete as applicable)

If yes, please give details below:

Should your circumstances change and you no longer meet the qualifying criteria, you must notify us so that the Retail Relief can be reviewed from the date the change occurred.

By signing the form you agree that, to the best of your knowledge, the information contained on the form is complete and is not false. Wilfully making a false statement on the application form is an offence and may result in us taking legal action against you.

Name

Signature

Position in Organisation

Telephone

Email

Date

Please return the completed form via either of the options listed below:

By post: London Borough of Barnet, Revenue Services, P.O. Box 2016, Pershore, WR10 9BH.

Email: businessrates@barnet.gov.uk

Fax: 0870 889 5932