

**Minutes**  
**Mental Health Partnership Board**  
**Wednesday 19 February 2014**  
**Barnet House, 1255 High Road, Whetstone N20 0EJ**

<b>Attendees (listed alphabetically by first name)</b>	
Allan Johnson (AJ)	Multilingual Wellbeing Service
Betzalel Lifschitz (BL)	Service User (Item 10 only)
Charles Eshun (CE)	Richmond Fellowship
Christina Meacham (CMe)	Mind in Barnet and Mental Health Network
Chrystalla Karvella (CK)	Eclipse Service
David Morris (DM)	Carer Rep
Delroy Pomell (DP)	Barnet Carers Centre
Elsie Lyons (EL) Co-Chair	Barnet Voice
Gillian Goddard (GG)	Depression Alliance
Greg Coates (GC)	Service User
Hannah Lifschitz (HL)	Carer (Item 10 only)
Iain Hird (IH)	One Housing Group
Jeff Lake (JLa)	Public Health
John Truong (JT)	Chinese Mental Health Association
Juliana Manjoro (JM)	Richmond Fellowship
Karen Nelson (KN)	Eclipse Service
Karina Vidler (KV)	Barnet Council and Barnet Clinical Commissioning Group
Leah Murphy (LM)	Service User
Lisa Jacob (LJ)	Joint Commissioning Unit
Liz Barnes (LB)	Westminster Drug Project
Lucy Nyoki (LN)	The Network
Luke Culverwell (LC)	Service User
Lydia Jackson (LJ)	The Network
Lynn Hoey (LH)	Service User
Maria O'Dwyer (MOD) Co-Chair	Barnet Clinical Commissioning Group
Michael Benson (MB)	BEH Mental Health Trust
Monika Markowska (MM)	Healthwatch Barnet
Nahida Syed (NS)	Barnet Asian Women's Association

Nazee Akbari (NA)	Barnet Refugee Service
Richard Harris (RH)	Service User
Ross O'Brien (RO)	Improving Access to Psychological Therapies (IAPT)
Selina Rodrigues (SRo)	Healthwatch Barnet
Sharon Racklyeft (SRa)	Service User
Shoni Shulman (SS)	Service User
Temmy Fasegha (TF)	Barnet Council and Barnet Clinical Commissioning Group
Tracey Kane (TK)	Barnet Council
Wilfred Canagaretna (WC)	Healthwatch Barnet
<b>Presenting</b>	
Claire Mundle (CMu)	Barnet Council (Item 3)
Clara Wessinger (CW)	BEH Mental Health Trust (Item 2)
Ian Hutchison (IH)	Joint Commissioning Unit (Item 5)
Jasvinder Perihar (JP)	Barnet Council (Item 3)
Jessica Slater (JS)	Barnet Council (Item 4)
Mary Sexton (MS)	BEH Mental Health Trust (Item 2)
<b>Apologies</b>	
Anne Ince Vize (AI-V)	Depression Alliance/Rethink
Aviva Trup (AT)	Jewish Care
Carol Baxter (CB)	The Network
Caroline Collier (CC)	Barnet Centre for Independent Living
Dr Charlotte Benjamin (CB)	Barnet Clinical Commissioning Group
Ewan Malcolm (EM)	Relate London North West
Janet Alldred (JA)	BEH Mental Health Trust
Kelly McMinn (KM)	One Housing Group
Kim Eng Sherwood (KES)	Service User
Michelle Crouch (MC)	One Housing Group
Ranil Jayasinghe (RJ)	Service User
Rob Nicholls (RN)	Barnet Council

Item No	Description	Action By
1	<p><b>Welcome, Introductions and Apologies</b></p> <p>The co-chairs welcomed everyone to the meeting. Introductions were made and apologies noted.</p>	

2	<p><b>Workshop led by Mental Health Trust on Quality, Service User and Carer Experience and Safety</b></p>	
2.1	<p>MS and CW gave a presentation on Service User Involvement in Quality and Safety in relation to the Mental Health Trust (MHT)'s services (Attachment 1). Information was provided on how service users have been involved in improving patient experience, service design and governance. Three videos were shown on service user experience of care.</p>	
2.2	<p>There was a discussion, during which the following key points were made:</p> <ul style="list-style-type: none"> <li>• SRO and LH asked for information on the Trust's response to CQC reports on its performance, and on initiatives that it will be taking to improve performance. It was noted that the Trust would be attending the Health and Well-Being Board (HWBB) meeting on Thursday 20th March to discuss its response to the CQC reports.</li> <li>• CME expressed concern at the inappropriate use of seclusion rooms and asked for assurance that recommendations in this area will be acted upon.</li> <li>• NS reported that a recent Enter and View visit on the Dennis Scott Unit raised concern over how patients could make complaints and how complaints are handled. A trained manager on duty could not answer a question on complaints.</li> <li>• In response to a request from SRa, MS agreed to attend a future meeting of the Board to talk about the Trust's approach and services in relation to suicide.</li> <li>• JP asked the Trust to ensure that identifying and supporting carers is part of the induction for all staff.</li> <li>• MS undertook to ensure regular MHT representation at MHPB meetings.</li> <li>• Concern was expressed that there is a lack of accessible information on MH services.</li> </ul> <p>MOD thanked MS and CW for their presentation and invited them to return to a Board meeting in six months and have further discussion.</p> <p><b>Action 1:</b> Attend a further MHPB meeting to report on what has changed in the Trust in response to the CQC reports.</p> <p><b>Action 2:</b> Send Dennis Scott Enter and View report to MS.</p>	<p>MS, CW</p> <p>SRo</p>
2.3	<p>EL gave a presentation on Standards for Service User Involvement formulated by service user groups working in Barnet, Enfield and Haringey (Attachment 2). EL reported that :</p> <ul style="list-style-type: none"> <li>- The service user groups are working with the Trust to develop standards which, from a service user perspective, measure how well the Trust involves service users.</li> <li>- Three user groups have worked on developing the standards, holding focus groups.</li> <li>- Standards have been developed in terms of seven themes.</li> <li>- The standards are being audited and a report will go to the Trust this summer.</li> </ul> <p>MOD thanked EL for the informative presentation.</p>	

<p><b>2.4</b></p>	<p>JP provided an update on the Carers Strategy and Carers Support Services, reporting that:</p> <ul style="list-style-type: none"> <li>- work has been completed with the Trust to develop a Carers' Mental Health Action Plan.</li> <li>- JP has led consultation on development of the Trust's Carer's Experience Strategy.</li> <li>- a talk about mental health from an eastern perspective was positively received at the carers' mental health training and JP is able to provide a speaker for such sessions..</li> </ul> <p><b>Action 3:</b> Link on the MHT Carer's Experience Strategy and circulate a briefing to the Board on strategy implementation.</p>	<p>JP, MB</p>
<p><b>3</b></p> <p><b>3.1</b></p> <p><b>3.2</b></p>	<p><b>Barnet Health and Wellbeing Strategy first annual performance report</b></p> <p>CMu gave a presentation on the Health and Wellbeing Strategy first annual performance report (Paper 1). CM outlined progress over the last year in the different areas of the strategy and invited members' feedback on identified priorities for 2014/15.</p> <p>It was noted that priorities for next year include the following, which are particularly relevant to MHPB:</p> <ul style="list-style-type: none"> <li>- supporting those with mental health problems</li> <li>- supporting people back into employment</li> <li>- tackling social isolation</li> <li>- supporting carers to maintain their health and wellbeing</li> </ul> <p>The opportunity for engagement between MHPB and the HWBB over the important issue of getting people with long term mental health problems back into employment was noted.</p> <p>JL reported that Public Health would like to involve service users in its work to develop and commission employment support services for people who have MH difficulties and are currently in receipt of benefits</p> <p>There was a discussion, and it as suggested that:</p> <ul style="list-style-type: none"> <li>• The best people to consult with would be service users themselves, and a workshop would be the best way of doing this.</li> <li>• There is a need to develop a co-productive approach, with early involvement of service users including, for example, participation in an advisory group and / or the procurement panel.</li> </ul> <p><b>Action 4:</b> Arrange for Public Health to develop plans to involve Mental Health service users in this work.</p> <p>The role for Public Health to play in the implementation of the MH Commissioning Strategy was acknowledged. It was noted that common themes in MHPB workshop discussions are:</p> <ul style="list-style-type: none"> <li>- the need for better information on services</li> <li>- the physical health needs of people with Mental Health difficulties and the importance of screening programmes.</li> </ul>	<p>JL</p>

	<p>GG emphasised the importance of tackling social isolation and asked how the Board could be involved in this. MOD suggested that addressing social isolation could usefully be part of the summit planning.</p> <p>CMe asked how to flag up holes appearing in services so that emerging themes can be identified.</p> <p>It was agreed to bring back the MH JSNA refresh to the Board's next meeting.</p> <p><b>Action 5:</b> Issue information on HWBB and CCG meetings (dates and venues) to the Board.</p>	KV
4	<p><b>Barnet Council Adults and Communities Quality Assurance Framework</b></p> <p>JS gave a presentation on the Quality Assurance Framework (Paper 2) which will enable Adults and Communities to:</p> <ul style="list-style-type: none"> <li>- prevent instances and recurrences of poor quality</li> <li>- drive improvement</li> <li>- ensure that changes, such as the Care Bill, are implemented with a focus on quality.</li> </ul> <p>It was noted that the framework will be published in March and a Quality Board will oversee its operation. The Quality Board will include service user, carer and provider representation. EL commented that options for meaningful service user representation included::</p> <ul style="list-style-type: none"> <li>- members of each Partnership Board</li> <li>- individual representatives from communities of interest</li> <li>- Experts by Experience.</li> </ul> <p>MOD questioned the development of a further framework in relation to health and social care in Barnet, and stressed the need to link up the different quality frameworks in use.</p> <p><b>Action 6:</b> Email any comments on the draft quality assurance framework to JE: <a href="mailto:Jessica.slater@barnet.gov.uk">Jessica.slater@barnet.gov.uk</a></p>	All
5	<p><b>Update on re-commissioning of Wellbeing Services</b></p> <p>IH gave an update on the re-commissioning of Wellbeing Services in Barnet (Paper 3). IH outlined themes identified at the MHPB workshop held in October 2013, assuring members that this information is informing the re-commissioning of the services. It was noted that a synopsis has been published, preceding publication of the full service specification.</p> <p>IH emphasised that ongoing stakeholder engagement will inform the service re-commissioning, including the establishment of an Advisory Group of people with lived experience of mental health difficulties and services.</p> <p>MOD reported that the Joint Commissioning Unit is looking at how to carry out co-production, obtaining service user and carer views, and the use of an Expert Users Group, including reps from MHPB.</p>	

	<p><b>Action 7:</b> Think about how we can do things differently to involve people with lived experience and relevant organisations in Barnet in service re-commissioning and provide ideas to IH: Email <a href="mailto:lan.hutchison@barnet.gov.uk">lan.hutchison@barnet.gov.uk</a></p>	All
<b>6</b>	<p><b>Report on World Mental Health Day Events in Barnet 2013</b></p>	
<b>6.1</b>	<p>AJ presented a report on World Mental Health Day events in Barnet, which included road-shows in four different parts of the borough and a main event at the Greek Cypriot Centre on 10<sup>th</sup> October 2013. The Board noted that the events were successful, achieving their aims and with over 20 organisations involved in planning and delivery. The Board thanked AJ for his work in co-ordinating the events and gratefully acknowledged funding from the Mental Health Trust, Eclipse and One Housing.</p>	
<b>6.2</b>	<p>AJ presented a full evaluation of the events, and following discussion, the Board noted that recommendations for 2014 include:</p> <ul style="list-style-type: none"> <li>• Early planning and a shorter main event</li> <li>• Early information on available funding to inform scoping of events</li> <li>• Continued focus on: <ul style="list-style-type: none"> <li>- de-stigmatising MH</li> <li>- raising awareness of MH and MH services</li> <li>- targeting of minority communities, including BMER, LGBT and transient groups.</li> </ul> </li> </ul> <p><b>Action 8:</b> Explore with Barnet Council and the CCG funding for WMHD 2014 events in Barnet.</p> <p><b>Action 9:</b> Provide any ideas regarding funding of WMHD 2014 events in Barnet to AJ: <a href="mailto:allanm.mws@gmail.com">allanm.mws@gmail.com</a></p>	MOD, TF, JL All
<b>7</b>	<p><b>Noting of MHPB meetings held between Board meetings</b></p>	
<b>7.1</b>	<p><b>Seminar 9 January 2014 on information on Mental Health in primary care:</b> It was noted that:</p> <ul style="list-style-type: none"> <li>- 20 people attended the productive seminar which elicited useful information as reported in Paper 5.</li> <li>- Discussion on next steps is being undertaken with the Mental Health Trust, Clinical Commissioning Group and key providers of information and advice.</li> <li>- A future agenda item for the Board will be to discuss work building on the findings of the seminar.</li> </ul>	
<b>7.2</b>	<p><b>Workshop on 9 January 2014 on Barnet Council Community Offer:</b> TF reported that the workshop output had been fed into the consultation and a summary of the consultation would be available in the near future.</p>	
<b>8</b>	<p><b>Minutes of Last Meeting, Actions Review and Matters Arising</b></p> <p>The minutes were agreed as an accurate record. Progress on actions was reported and the actions log was updated (attached). There were no matters arising.</p>	

<p><b>9</b></p>	<p><b>Key messages for other Partnership Boards</b></p> <ul style="list-style-type: none"> <li>• MHPB is focusing on quality in Mental Health services, and is engaging with the Mental Health Trust on the quality of its services.</li> <li>• MHPB recognises the importance of addressing social isolation, and has suggested this as a topic for consideration in planning the Summit.</li> <li>• MHPB is working with Public Health to inform plans for developing and commissioning employment support services for people who have Mental Health difficulties and are currently in receipt of benefits.</li> </ul>	
<p><b>10</b></p> <p><b>10.1</b></p> <p><b>10.2</b></p> <p><b>10.3</b></p> <p><b>10.4</b></p> <p><b>10.5</b></p> <p><b>10.6</b></p>	<p><b>Any other business</b></p> <p><b>South Locality Network – Integrated Primary Care Mental Health</b> TF reported that:</p> <ul style="list-style-type: none"> <li>- in response to the need for better support in care and treatment of people with mental health conditions identified in the MH Commissioning Strategy, the South Locality Network has developed an initiative on integrated Primary Care Mental Health.</li> <li>- This has been developed using funding from Primary Care.</li> <li>- A number of organisations were invited to tender for the delivery of the initiative, which brings MH provision closer to the patient: GP networks are supporting people (instead of people receiving secondary MH care).</li> <li>- GPs advised on the service specification, procurement and pilot.</li> <li>- Dr Charlotte Benjamin will come to the Board in due course to talk about the pilot.</li> </ul> <p>CMe expressed concern over the need to support small groups to make applications for funding such as that available for this initiative.</p> <p>SRa advised the board of a leaflet had been delivered to households on sharing patients’ medical data and encouraged members to consider opting out of this. It was noted that the initiative has been delayed for six months.</p> <p>CMe reported that a User Forum would be held at Mind in Barnet on 26 February 2014 at 12.30pm and welcomed members to attend.</p> <p>EL reported that Barnet Centre for Independent Living is looking at complaints and invited members to report any issues regarding services by emailing her <a href="mailto:elsie@barnetvoiceformentalhealth.co.uk">elsie@barnetvoiceformentalhealth.co.uk</a> or emailing BCIL <a href="mailto:info@barnetcil.org.uk">info@barnetcil.org.uk</a></p> <p><b>Tri-borough MH Commissioning Strategy implementation</b> LH asked how co-production is being ensured in relation to implementation of the Mental Health Commissioning Strategy. TF reported on the Strategy Implementation Group and stated that a report would go to the HWBB in March to shape discussion around the strategy implementation. MOD stated that no funding is being taken out of MH services but no additional investment is being made either.</p> <p>BL was pleased to report that a complaint he had made to the MHT had been handled well.</p>	

11	<b>Future Agenda Items:</b> <ul style="list-style-type: none"><li>• Update on Step Down Project</li><li>• Primary Care and implementation of Mental Health Strategy</li></ul>	
<b>Next Meeting:</b> Wednesday 7 May 2014 , 1.30pm – 4.30pm Committee Room 1, Barnet House, 1255 High Road, Whetstone N20 OEJ		

### Mental Health Partnership Board Actions Log following review at Board meeting 19 February 2014

<b>Part 1: Open actions</b>			
<b>Date Agreed</b>	<b>Action No</b>	<b>Action</b>	<b>Responsibility</b>
08 Oct 2013	1	Invite a Service Lead and Clinical Lead from the Mental Health Trust to a future Board meeting to discuss how the new service model is working.	Temmy Fasegha
26 July 2013	2	Arrange for an update on the Mental Health Trust's consultation on the Severe Complex Non-Psychotic Service as a future agenda item.	Temmy Fasegha Karina Vidler
<b>Part 2: Closed Actions</b>			
<b>Date Agreed</b>	<b>Action No</b>	<b>Action</b>	<b>Responsibility</b>
08 Oct 2013	1	Provide any comments on the Public Mental Well-Being Work Plan to Jeff Lake by the end of October 2013.	All
08 Oct 2013	2	Circulate a summary of wellbeing services re-commissioning workshop discussion to the Board.	Ian Hutchison
08 Oct 2013	3	Provide comments on the proposed changes to funding of social care to Gary Johnson by 16 October 2013.	All
08 Oct 2013	4	Provide any comments on the autism draft self-assessment to Temmy Fasegha by 14 November 2013.	All
08 Oct 2013	5	Circulate invitation to the Barnet Voice Annual General Meeting to the Board.	Elsie Lyons Karina Vidler
14 Feb 2013	6	Identify five people from Mental Health providers who would like to be facilitators in Board workshops (training to be provided).	Karina Vidler