

PRIVATE AND CONFIDENTIAL

London Borough of Barnet

**Minutes of the Council Directors Group
13 March 2012**

Present:

Nick Walkley	Chief Executive
Andrew Travers	Deputy Chief Executive
Craig Cooper	Director for Commercial Services
Kate Kennally	Director of Adult Social Care and Health
Jeff Lustig	Director of Corporate Governance
Robert McCulloch-Graham	Director of Children's Service
Julie Taylor	Assistant Chief Executive
Pam Wharfe	Interim Director for Environment, Planning & Regeneration

Also attending:

Ed Gowan	AD – One Barnet
[REDACTED]	[REDACTED]
Hugh Peart	LB Harrow (for item 6)
Jessica Farmer	LB Harrow (for item 6)
Dawn Wakeling	AD – Adults (for item 8)

Action By

1. MINUTES AND MATTERS ARISING

Noted.

2. CORPORATE FORWARD PLAN

Noted.

3. ONE BARNET PROGRAMME HIGHLIGHT REPORT

Ed Gowan updated the Group on the status of the One Barnet programme.

Transport

Although the project status was amber, officers were keen for the West London Alliance project to make progress over the coming months.

Libraries

The Group acknowledged that the political issues caused by this project. The Chief Executive agreed to meet the Chairman and Chief Executive of the Arts Depot to discuss the landmark library in the coming weeks. It was noted that the Libraries Implementation

Nick Walkley

Plan would be considered at the next One Barnet Board meeting.

Budget

The Group agreed that close attention would be paid on potential for overspends in individual projects. It was agreed that all requests for additional project funding should come before the One Barnet Board.

The Group also agreed that the concepts and ideas which underpinned phase 2 of the programme required greater socialisation throughout the authority.

4. ONE BARNET DATA SECURITY UPDATE

Ed Gowan updated the group on data security in the One Barnet programme. The Programme office had been working with the Corporate Anti-Fraud Team on lessons learned from the data security breaches.

5. SAFER COMMUNITIES STRATEGY

The Group received the Strategic Outline Case (SOC) for the implementation and enhancement of the current Safer Communities Strategy.

The Group noted that there was an understanding that the current strategy could be implemented more effectively, and that the SOC was an attempt to address this. It was noted that three key themes to address were burglary, alcohol-related crime and reoffending.

The Group agreed that the document required more of a strategic focus, and should also touch further on other issues such as CCTV and addressing victims' issues. It was agreed that further work would take place on the Strategy with the involvement of the Cabinet Member, and that consideration of the document should next take place through the Safer Communities Board.

Julie Taylor

6. LEGAL SHARED SERVICES PROJECT

Jeff Lustig presented to the Group the Project Initiation Document and Business Case for the Legal Shared Service project.

The Group noted that the current proposed start date for the project was 1 July 2012. It was agreed that the CRC report would proceed to the Cabinet Briefing meeting of 20 March 2012, and that a full transition plan should be put in place. Project documentation should be amended to ensure that it took fully account of the shared nature of the service, rather than being seen as too specific to one borough.

Jeff Lustig

The Group agreed to receive a report back on the transitions plan

Jeff Lustig

in due course, with Jessica Farmer of LB Harrow to attend for its consideration.

7. EARLY INTERVENTION

The Group received a Strategic Outline Case (SOC) exploring the potential for a holistic approach to early intervention and prevention in Barnet.

It was agreed that the report would be strengthened to include greater exemplification and more of an organisational focus. The revised document would focus on particular outcomes, why they were desirable and quantify the required spend required to meet those outcomes.

Robert
McCulloch-
Graham

8. HEALTH AND SOCIAL CARE INTERGRATION

The Group received the Strategic Outline Case (SOC) for health and social care integration in Barnet. The SOC reviewed the current state of health and social care integration and set out the opportunities for the council and its partners to support current delivery and enhance the overall strategy.

The Group were supportive of the report and agreed for it to be considered at the Health and Well-Being Board as a next stage. It was also agreed to prepare a separate version of the report for internal circulation to increase awareness within the organisation.

Kate Kennally

9. WASTE COLLECTION OPTIONS FOR THE FUTURE

The Group received a paper setting out household waste collection options for the short, medium and long term, and the decisions that are required to meet the North London Waste Authority (NLWA) procurement deadline of 12 April 2012.

The Group agreed for a report to proceed to Cabinet Briefing on 20 March 2012 seeking agreement to move to options 1 and 2B (co-mingled and kitchen waste) for the NLWA decision, and to seek Member guidance on longer term options.

Pam Wharfe

10. STREETSCENE – STRATEGIC OUTLINE CASE

The Group received the Strategic Outline Case for the review of street based services. The Case reviewed the current delivery methods for those services and gave consideration service changes, taking into account of the forthcoming expiration of May Gurney contract.

It was agreed that the document required further consideration of parks and green spaces, including the public health element. It was also agreed that the nature of employment in service areas should be included in the case. The Chief Executive agreed to

Nick Walkley

discuss the issues raised by the paper with the Leader, including the Localism context.

11. LEISURE REVIEW PROJECT

The Group received the Strategic Outline Case (SOC) setting out the scope, opportunities and desired outcomes of the Leisure Review project, and setting out potential options that justified further exploration.

The Group agreed for the report to be strengthened to include a greater public health element. It was also agreed that further clarity was needed in defining and articulating the council's role in achieving the outcomes for the community and place.

Craig Cooper

12. NEW COUNCIL WEBSITE IMPLEMENTATION

The Group were updated on update on the progress of the new council website, details of potential go live dates for different releases and details of items that need to be in place for 'go-live' for each release.

The Group agreed that discussions would take place as to a tactical delay in launching the site until after the East Finchley by-election. It was also agreed that Chris Palmer would be invited to provide a demonstration of the new site to Directors' Group in due course.

Julie Taylor

13. LATC CLOSURE REPORT

The Group received the Project Closure & Lessons Learned Report for Phase 1 of the Local Authority Trading Company project, and agreed to formally close Phase 1 of the project. The Group also noted the benefits realisation framework and the lessons learnt. Messages from the project closure exercise were being worked up into a general checklist to be applied to other projects similar in scope.

The Group agreed that planning was needed to communicate the narrative of the project, and that clienting needed to be embedded across the organisation. The Group agreed to receive a review of clienting during Quarter 2.

It was agreed that further engagement with staff would take place in terms of their experience of the project, and that the closure report would be provided to the Trade Unions for comment.

Kate Kennally

14. ARRANGEMENTS FOR COMMISSIONING NEW SCHOOLS, INCLUDING TO MEET DEMAND FROM REGENERATION AT MILL HILL EAST

The Group received a paper outlining a proposed approach for

selecting providers for academies and free schools, and discussed its application in particular to the proposed new school at Mill Hill East.

The Group agreed that further work was required to establish a process and set of pre-published criteria for evaluating bids for new academies and free schools. A report on this topic would be submitted to the first Cabinet meeting of the 2012/13 municipal year.

Robert
McCulloch-
Graham

It was also agreed that the specifics of the Mill Hill East situation should be dealt with by way of a separate report to select the provider to be considered at a future meeting of the Cabinet Resources Committee.

Robert
McCulloch-
Graham

15. INTERNAL AUDIT: RIGHT TO CONTROL

The Group noted the assurance, recommendations and action plan regarding the Right to Control trail blazer carried out in quarter 4 of 2011-12 in accordance with the Internal Audit, Risk Management and CAFT annual audit plan.

16. CABINET BRIEFING AGENDA

The Group agreed the following items to go forward to the Cabinet Briefing meeting of 20 March 2012:

- Waste Collection Options
- Legal Shared Services Business Case
- Housing Allocations
- Local Tenancy Strategy
- Reports of Task and Finish Groups

