

## TRADED SERVICES INFORMATION

## **1 TRADED SERVICES**

This document provides the Traded Services Information requested by the Council.

### **1.1 TRADED SERVICES WITHIN NSCSO**

We anticipate that the following services as described in the Barnet Traded Services to Schools catalogue for 2011-2012 will be delivered by Capita from April 2013:

- Building Maintenance Support Service
- Document Centre Services
- Finance Services
- HR and Payroll Services
- IT Services
- Safety, Health and Wellbeing Services
- Security Collections Service
- Sickness Absence and Maternity Leave Pooling Arrangements for School Staff (Financial Management of scheme).

### **1.2 COMMERCIAL PRINCIPLES**

The commercial and contractual principles we will apply to the delivery of services to schools as defined in the Schools Method Statement, Section 5.

### **1.3 SERVICE PRICING**

Details of the prices which will be applied to the Traded Services are shown in detail in the Appendix to the Schools Method Statement.