

## Religious/Faith Permit Application Form

You can apply for a new permit, renew a permit and request changes to a permit online at [www.barnet.gov.uk/parking](http://www.barnet.gov.uk/parking)

**The section below must be completed by the person applying for the religious/faith permit**

### Permit Costs

Permit Type	Charges
1st Permit	£40
2nd Permit	£70
3rd Permit	£70

### Proof required

**Please send copies of documents to support your application with this form by post. We do not have a public counter.**

**Place of worship address:** A letter briefly detailing the nature of your religious/faith duties within the community and the second signatory from the religion/faith supporting the application.

**Private Vehicle** Registration documentation/insurance schedule (this must show the name of the person applying for the permit and the registration number of the vehicle).

**Company Car** An official letter from the Company Secretary/Car Pool Manager.

### Data Protection Statement

The London Borough of Barnet will use information, including personal information, collected through the issuing of this Permit for the enforcement of traffic contraventions and it may also be used for compatible purposes. The information may be disclosed to London Councils, other enforcement agencies and third parties where it is necessary and lawful to do so e.g. for the prevention and detection of crime. All information will be processed in accordance with the Data Protection Act 1998.

Please complete this application form using BLOCK CAPITALS and return it to us.

Title (Mr/Mrs/Miss/Ms/Other) ..... Full Name .....

Ethnic Origin .....

Place of worship Name and Address .....

..... Post Code .....

E-mail.....

Position in community ..... Daytime Telephone No .....

**Your religious/faith permit will be sent to this address**

I declare that I meet the eligibility criteria for this permit and that I have a second signatory supporting my application for a permit.

Please read the Conditions of Use and sign the Declaration below to say that you understand and accept the conditions

Signed ..... Date .....

Official use only:

**A First vehicle permit application**

Title (Mr/Mrs/Miss/Ms/Other) ..... Applicant Full Name .....

Vehicle Details: Make ..... Model .....

Colour ..... Registration .....

Official use only:

**B Second vehicle permit application**

**Charge £70**

Title (Mr/Mrs/Miss/Ms/Other) ..... Applicant Full Name .....

Ethnic Origin .....

Vehicle Details: Make ..... Model .....

Colour ..... Registration .....

Official use only:

**C Third vehicle permit application**

**Charge £70**

Title (Mr/Mrs/Miss/Ms/Other) ..... Applicant Full Name .....

Ethnic Origin .....

Vehicle Details: Make ..... Model .....

Colour ..... Registration .....

## Applicant Declaration

By signing this and any of the foregoing sections:

1. I declare that my usual place of worship is at the above address and I wish to apply for a religious/faith permit in respect of the vehicle described above.
2. I understand that any permit issued to me by the council is in respect of the said vehicle(s) and that any permit issued must be surrendered to the council if:
  - (a) The religious/faith duties cease to be carried out within the borough of Barnet;
  - (b) I cease to own the vehicle specified in this application;
  - (c) The vehicle/s for which the permit is required is a passenger vehicle and is constructed or adapted solely for the carriage of more than twelve passengers.
  - (d) The vehicle/s for which the permit is required is a goods carrying vehicle and is constructed or adapted in such a manner that it exceeds 2.3m in height; or
  - (e) I am issued with a duplicate permit.
3. I understand that the validity of the permit is conditional on it being displayed in accordance with the terms and conditions detailed below.
4. I confirm that the above information is correct to the best of my knowledge. I understand that making a false statement may result in prosecution and a possible fine of up to £5,000.

Please read the Conditions of Use and sign the Declaration below to say that you understand and accept the conditions.

Signed ..... Date .....

## Payment Details

If you are sending in a cheque or postal order to cover all the permits please write the vehicle registration numbers and your address on the back of the cheque.

Cheques and postal orders are to be made payable to the "London Borough of Barnet".

Religious Permit v3.0 November 2011

## Do Not Send Cash

We are no longer able to accept postal credit or debit card payments.

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## How to Submit Your Application

### Please Return The Completed Form And Copies Of Supporting Documents To:

London Borough of Barnet, Parking Permits, PO BOX 49065, London, N11 1UZ

Please ensure you send all of the following:

### Check List:

- Completed application form, signed and dated ☐
- Payment (cheque, postal order) ☐
- Proof of place of worship address (see notes above) ☐
- Proof of Vehicle Ownership (see notes above) ☐

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Providing all the correct documents will help us process your application as quickly as possible.

If you have any queries please refer to the Parking Service at [www.barnet.gov.uk/parking](http://www.barnet.gov.uk/parking)

1. Any vehicle displaying a religious/faith permit must be carrying out religious faith duties within the London Borough of Barnet.
2. Any application received for a religious/faith permit must be supported by a second signatory from the religion/faith supporting the application. This may be in the form of a letter to the Council.
3. The permit only allows you to park in a "Resident Permit Holders Only" or "Permit Holders Only" parking place during the controlled hours.
4. The permit does not allow you to park in "Pay and Display bays, business bays, on yellow lines, on the footway, red route or any other parking restriction.
5. The issue of a religious/faith permit does not guarantee the availability of a parking space nor does it render the Council subject to any liability in respect of loss or damage to the vehicle in a parking place or contents or fittings in the vehicle.
6. The permit must be displayed on the front windscreen of the vehicle so that the details are clearly visible from outside the vehicle.
7. Parking places may be suspended by any person duly authorised by the council or police. A religious/faith permit is not valid in a parking place where signs indicate it is suspended.
8. It is prohibited to use a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods.
9. The maximum number of religious/faith permits which shall be issued to a place of worship within a street or part of a street at any one time shall be three.
10. The address of the place of worship does not have to be located within the borough of Barnet; however the religious/faith duties being carried out must be within the borough of Barnet.
11. If a religion/faith is not able to supply an address for a place of worship, an application will still be considered by the Director of Environment and Operations after consultation with the Multi Faith Forum.
12. If a permit is lost or destroyed the Council may replace the permit once an administration charge has been paid. The replacement permit will display the same expiry date as the previous permit.
13. If the permit is no longer required the Council may arrange a refund for the remaining number of full months once the original permit is returned to our office. The refund is calculated from the date the permit is received.
14. The Council may revoke the permit if it is believed that the permit is being misused. Permits can only be used in conjunction with carrying out religious/faith duties and the Council will investigate allegations of misuse and has a right to revoke a permit if there is evidence that the permit is being misused.
15. The Council reserves the right to withdraw the religious/faith permit scheme and may do so without notice. In the event that the scheme as a whole being withdrawn, the Council may request any permits issued under it to be returned for cancellation, or may allow them to be used until the expiry date. The decision will be at the sole discretion of the Council.

Failure to comply with these conditions may result in a Penalty Charge Notice (PCN) being issued to your vehicle.