

## Barnet Safeguarding Children Board

### Board Meeting

Thursday 6<sup>th</sup> February 2014, 9.30am -12.30pm

Oak Room, Building 4, NLBP

Attendees:	
<b>Chris Miller (Chair)</b>	Barnet Safeguarding Children and Adults Board – Independent Chair
<b>Polly Walsh (Minutes)</b>	Barnet Safeguarding Children Board - Administrator
<b>Barbara Jacobson</b>	London Borough of Barnet – Interim Safeguarding Adults Services Manager
<b>Bilal Khan</b>	Community Barnet – Youth Engagement Officer
<b>Cllr Reuben Thrompstone</b>	London Borough of Barnet – Cabinet Lead Member
<b>Deborah Sanders</b>	Royal Free Hospital – Director of Nursing
<b>Delphine Garr</b>	London Borough of Barnet – Workforce Development and Learning Manager
<b>Hema Parmar</b>	London Borough of Barnet – Interim Board Manager
<b>Ian Harrison</b>	London Borough of Barnet – Education and Skills Director
<b>Jo Moses</b>	London Borough of Barnet – Head of Safeguarding and Quality Assurance
<b>Jo Pymont</b>	London Borough of Barnet – Interim Assistant Director, Children Social Care
<b>Judith Stanton</b>	Prederi – Medical Director
<b>Kate Kennally</b>	London Borough of Barnet – Strategic Director for Communities
<b>Laura Fabunmi</b>	London Borough of Barnet – Public Health Consultant
<b>Marie Bailey</b>	London Borough of Barnet – Head of Care Quality, Adults
<b>Mark Strugnell</b>	Metropolitan Police – Deputy Borough Commander
<b>Nicola Francis</b>	London Borough of Barnet – Family Services Director
<b>Paul de Keyser</b>	Barnet and Chase Farm Hospital – Designated Doctor, Safeguarding
<b>Ruth Williams</b>	London Ambulance Service – Community Involvement Officer
<b>Sarah Le May</b>	Norwood – Family Support Service and Social Work Manager
<b>Siobhan McGovern</b>	Barnet CCG – Designated Nurse for Safeguarding
<b>Sonal Patel</b>	Barnet Safeguarding Children Board - Administrator
<b>Steve Leader</b>	London Fire Brigade – Borough Commander
<b>Toni Beck</b>	Barnet and Southgate College – Director of Quality and Learning Experience
<b>Zainab Bundu</b>	London Borough of Barnet – Voice of the Child Co-ordinator

Apologies:	
<b>Celia Jeffreys</b>	Barnet and Chase Farm Hospital – Designated Midwife for Safeguarding
<b>Charlie Sheldon</b>	Central London Community Health – Deputy Chief Nurse
<b>Dawn Wakeling</b>	London Borough of Barnet – Director of Adult Social Care
<b>Flo Armstrong</b>	London Borough of Barnet – Head of Youth and Community
<b>Gladys Mhone</b>	Barnet Homes – Head of HR
<b>Karen Jackson</b>	London Borough of Barnet – Assistant Director of Adult Social Care
<b>Janet Matthewson</b>	Community Barnet – Children's Services Manager

<b>Joanne Carroll</b>	RNOH – Lead Nurse for Safeguarding
<b>Liz Royle</b>	Central London Community Health – Head of Safeguarding
<b>Louise Ashley</b>	Central London Community Health – Executive Director of Nursing and Quality Assurance
<b>Manju Lukhman</b>	London Borough of Barnet – Domestic Violence Co-ordinator
<b>Margot Tong</b>	London Borough of Barnet – Senior Performance and Insight Officer
<b>Mary Sexton</b>	Barnet, Enfield and Haringey Mental Health Trust – Executive Director of Nursing, Quality and Governance
<b>Naomi Burgess</b>	Barnet Safeguarding Children Board – Community Member
<b>Phyllis Dyer</b>	CAFCASS – Senior Service Manager
<b>Sally Trench</b>	Independent Chair – Standing SCR Group
<b>Sam Denman</b>	London Probation Service – Senior Probation Officer
<b>Terina Riches</b>	Barnet and Chase Farm Hospital – Director of Nursing
<b>Vanessa Marshman</b>	London Borough of Barnet – Insight and Performance Officer

No	Agenda Item	Action
1.	<b>Introduction / Apologies</b> Introductions took place and apologies were noted.	
2.	<p><b>Previous Minutes and Matters Arising</b></p> <p>On going actions from the previous minutes were discussed:</p> <p><b>Action:</b> E-Safety Group to become a small task and finish group to complete the tasks on the current Work Plan.</p> <p>Siobhan McGovern confirmed the referral process regarding the SCR Panel: Referrals were discussed at the Standing SCR Group. The Chair would make the final decision regarding referrals. The Chair of the Board would then be notified and confirm the decision. The National SCR Panel was in place to provide advice where relevant.</p> <p>It was noted previously that the National SCR Panel would be taken to the next London Chairs meeting.</p> <p><b>Action:</b> The next London Chairs meeting will be held in three weeks' time. BSCB Chair to attend.</p> <p>Jo Moses stated that the SCIE learning events did not take place. Rooms were booked but no other action taken. Jo Pymont added that although the learning events did not occur, the case reviews were signed off and actions taken.</p> <p>Kate Kennally expressed concern regarding the number of SCIE/Case Reviews with vague action plans resulting in some confusion.</p> <p><b>Action:</b> Ensure follow up action of SCIE/Case Reviews action plans.</p> <p>Zainab Bundu stated that the "Allegations Alligator" had been taken to schools by the Youth Council.</p> <p>Kate Kennally requested that the Action Log should be included as a standing</p>	<p><b>Jo Moses</b></p> <p><b>Chris Miller</b></p> <p><b>Chris Miller/Hema Parmar</b></p>

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	<p>item.</p> <p><b>Action:</b> Reintroduce the Action Log to the Board agenda.</p>	Polly Walsh
3.	<p><b>BSCB Working Party Report</b></p> <p>Chris Miller presented the report to the Board. The document had previously been distributed to Board members/circulated at the meeting.</p> <p>The report detailed a review of the BSCB and BSAB. The Board Restructure Working Party met on the 29<sup>th</sup> January 2014. Minutes of this meeting were also previously circulated to Board members.</p> <p>All Board members agreed that this was a good framework for a plan. It was noted that there would be one Executive group for both Boards. The function of the Executive group would be to transact the business of the Boards, emerging trends, issues to be reviewed, etc. The Executive group would initially meet on a six weekly basis although this would be reviewed as appropriate. All Board members would be copied into the invites for the Executive meetings and would receive minutes. Board members would be able to attend Executive meetings should they have a report to present on topics of interest or were able to contribute to an agenda item.</p> <p>Board meetings of the BSCB and BSAB would be held separately, three times a year with Task and Finish groups set up as necessary. The main Sub Groups for the BSCB would be:</p> <p>Standing SCR Group Performance and Quality Assurance Group Training and Development Group CDOP</p> <p>The Executive group membership would be:</p> <p>Health partners Police Social Care Early Intervention</p> <p>Discussion took place in terms of the concept of an Executive group. The impression that might be given by the name was that it was a group over and above the Board. It was therefore agreed that the name of this group should ensure that the right perspective was given. The name of the Executive group was amended to the <b>Business Management Group</b>.</p> <p>Kate Kennally advised that assessment of the work load of the Sub Groups for both adults and children was required. There was a long way to go in terms of evidence based work programmes with the challenges we faced. Discussion took place regarding the practicalities of sharing the Sub Groups, particularly the Performance and Quality Assurance Group. The importance of being fair to our adult colleagues was stressed and it was queried whether there would be time for all issues to be covered. A clear work plan must be devised, held to account and delivered. We are strong on relationships but not delivery and therefore ensure that any joint arrangements work for both Boards.</p>	

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	<p>Chris Miller clarified that there was a lot of work to complete and therefore initially Sub Groups would not be a position to merge. Confirmation and implementation of objectives for both Boards was first needed. The long term goal would be to merge. Further discussion on this matter was therefore needed.</p> <p><b>Action:</b> Transition plan needed in terms of merging Sub Groups with Adults. Clear recommendations to be made. This document to be completed within two weeks.</p> <p>Discussion as to the frequency of Business Management Group meeting took place. Hema Parmar commented that the Group should meet every eight weeks. Siobhan McGovern added that six weekly meetings would be difficult.</p>	Hema Parmar
4.	<b>Sub Group Reports</b>	
4.1.	<p><b>Performance and Quality Assurance</b></p> <p>Jo Moses presented the report to the Board. The document had previously been distributed to Board members/circulated at the meeting.</p> <p>Jo advised the Board that this was the first PQA meeting that she had chaired since being in post.</p> <p>The high number of young people being stabbed compared to the low detection rate was highlighted.</p> <p>Nicola Francis stated that there was a major transformation programme across Children's Social Care in progress to raise the quality of the Service. There was a large amount of data collated but this did not currently reflect the comprehensive story of the child's journey and was not outcome focussed.</p> <p>Immediate work was to ensure that our data was ready for the Ofsted inspection, however long term there would however be a more sophisticated provision of data. A report to be presented at the next Board meeting.</p> <p><b>Action:</b> A detailed report to be presented at the next Board meeting regarding data provision/collection.</p> <p>Jo Moses commented that it was important to establish the correct data in order that issues could be identified. The PQA Group would bring relevant issues to the Board should work be necessary in a specific area.</p>	Nicola Francis
4.2.	<p><b>CDOP</b></p> <p>Laura Fabunmi presented the report to the Board. The document had previously been distributed to Board members/circulated at the meeting.</p> <p>It was highlighted that the previous back log of cases had now greatly reduced. The table included in the report was briefly discussed, noting the number of CDOP cases outstanding, ready to discuss and reviewed.</p> <p>It was noted that attendance at CDOP needed to improve. However it had been agreed that Police would attend meetings for relevant cases only.</p> <p>The Board Restructure Working Party meeting had briefly discussed the collaboration of CDOP with a statistical neighbour. Chris Miller advised that</p>	

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	<p>Working Together talked about CDOP size and efficiency therefore joining with a neighbouring authority could improve data effectiveness. Further discussion would be needed on this matter.</p> <p><b>Action:</b> Discussion to take place regarding the improvement of data effectiveness and collaboration of the CDOP with Barnet's statistical neighbour.</p> <p>Paul de Keyser commented that Health teams met at a London wide level regarding CDOP. Nicola Francis queried how this discussion/information was disseminated locally. Paul de Keyser to provide clarification.</p> <p><b>Action:</b> Confirmation needed from Barnet CDOP Chair as to how data is received when attending London wide meetings. Clarity needed as to how data is aggregated and cascaded to the BSCB.</p>	<p><b>Chris Miller/Laura Fabunmi</b></p> <p><b>Paul de Keyser/Laura Fabunmi</b></p>
4.3.	<p><b>Training and Development</b></p> <p>Delphine Garr presented the report and Action Plan to the Board. The documents were circulated at the Board meeting.</p> <p>Mark Strugnell questioned the data as all training accessed by the Police had been documented as 0. Mark advised that 8 Safer Schools Officers had attended training on CSE. The Police had attended other training courses which had not been detailed in the report. It was however also noted that the Police attend "in house" training. Mark requested that the Children's Workforce Development Team assess the Police training courses.</p> <p><b>Action:</b> Children's Workforce Development Team to arrange assessment of the Police training courses as well as provide clarity of Police attendance at Barnet training courses.</p> <p>It was noted that there were 12,000 places on the online training course. Nicola Francis queried the cost of the package. Delphine advised that the courses had been tested and endorsed by members of the Sub Group. Due to this endorsement the online training company had provided the places free of charge.</p> <p>Siobhan McGovern confirmed that Health agencies also provide multi agency "in house" training.</p> <p><b>Action:</b> Full statistics and context to be provided in terms of Barnet safeguarding training. Data to be available twice yearly.</p> <p>Hema Parmar stressed the importance of demonstrating the impact of training as well as consolidating and evidencing its driving improvement in front line practise.</p> <p>The Board agreed the Training and Development Sub Group Action Plan.</p>	<p><b>Delphine Garr</b></p> <p><b>Delphine Garr</b></p>
4.4.	<p><b>Youth Shield</b></p> <p>Bilal Khan presented the report to the Board. The document had previously been distributed to Board members/circulated at the meeting.</p> <p>The Board meeting was today held in the morning. This made it difficult for members of Youth Shield to attend as they were at school/college. Previously</p>	

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	<p>Board meetings were held in the afternoon and Youth Shield would attend the last part of the meeting.</p> <p><b>Action:</b> Reschedule Board meetings to ensure maximum attendance. Board timings to revert back to afternoons to ensure inclusion of Youth Shield</p> <p>Further development of the BSCB “cyber” presence was needed. Jo Moses noted that Youth Shield involvement with the E-Safety plan would be beneficial</p> <p><b>Action:</b> To develop further the Board’s “cyber” presence</p>	<p><b>Polly Walsh</b></p> <p><b>Chris Miller/Bilal Khan</b></p>
5.	<b>Annual Report to the Board</b>	
5.1	<p><b>MAPP</b></p> <p>This item was not presented as there was no documentation available and no representative present from the London Probation Service.</p>	
6.	<p><b>Safeguarding Performance Dashboard</b></p> <p>This item was not presented as there was no representative present from the Insight and Performance Team</p>	
7.	<p><b>CAF Threshold Document</b></p> <p>Jo Moses advised that Erica Ferrari had wanted this document to be brought to the Board for acknowledgment and sign off. Hema Parmar commented that this had been an active document for four years. It reflected the fact that MASH was now established. It was noted that very fine amendments were needed therefore all agreed that the document could be signed off.</p> <p>Nicola Francis noted that MASH data must be reviewed at six monthly intervals</p> <p><b>Action:</b> MASH data to be reviewed on a bi annual basis. Data to be presented at the next Board meeting.</p>	<p><b>Erica Ferrari/Jackie Stroud</b></p>
8.	<p><b>Proposal for setting BSCB Priorities</b></p> <p>Hema Parmar presented this report. The document had previously been distributed to Board members/circulated at the meeting.</p> <p>Hema explained that the existing Work Programme was coming to an end. Any outstanding actions were to be followed up accordingly. A new Work Programme was needed from April 2014.</p> <p>In terms of our priorities, Nicola Francis stated that we were aware of areas of importance but we needed specific tasks. Kate Kennally highlighted that we needed to become more effective. She added that local priorities must be manageable but respond to the national agenda. The priorities must be set and signed off at the next Board meeting.</p> <p><b>Action:</b> Board priorities/objectives to be finalised.</p>	<p><b>Hema Parmar</b></p>
9.	<p><b>CSE Task and Finish Group</b></p> <p>Mark Strugnell presented to the Group. A draft version of the slides had The document had previously been distributed to Board members/circulated at the meeting.</p> <p>Mark advised that the Task and Finish Group had been set up in order to</p>	

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	<p>progress with work on CSE. The item was placed on the agenda today in order that the Board would formally sign off the Group.</p> <p>Discussion took place regarding the CSE Co-ordinator role. Jo Moses advised that this post was a recommendation from Working Together to ensure there was focus on these duties. Jo added that Daniel Crampton (Head of Safeguarding and QA in Enfield) had requested that this role be a joint post with Enfield. It was agreed that further information was needed before establishment of this role.</p> <p><b>Action:</b> Detailed proposal needed regarding the CSE Co-ordinator role. This proposal to include where funding could be sourced from.</p> <p>Jo Moses noted that currently the BSCB Administrators were carrying out some of the duties of this role. This had proven difficult due to the scale of the work required in addition to their existing work load. Jo added that this was an in depth piece of work and must be compliant with statutory guidance. A Co-ordinator was appropriate as we had not managed to implement any recommendations and were therefore lagging behind in this area. It was agreed that the BSCB budget needed to be reviewed in terms of funding for this post.</p> <p><b>Action:</b> BSCB Budget to be reviewed in order to establish resources available.</p> <p>It was agreed that this was important vital work that must move forward. The idea of a CSE Co-ordinator was agreed in principle.</p> <p><b>Action:</b> To provide a progress report regarding the National recommendations relating to raising the profile of CSE.</p> <p>MASE meetings were being held on a monthly basis. The first meeting was on the 28<sup>th</sup> January 2014. Positive feedback had been received. Jo Moses provided examples of some of the MASE cases:</p> <ul style="list-style-type: none"> <li>- Website in Barnet called Hot Spices and Hot Spices Younger. This was a site where girls would detail what they were prepared to do in order to gain entry into a gang. Police had investigated and the website was removed.</li> <li>- Known gangs appeared in the MASE referrals. Gang rivals sexually assaulting girls associated with other gangs to show who was in charge.</li> <li>- A girl suffering with depression and taken recreational drugs. She reported that she worked for a man and had sex to earn money for her drug habit. She refused to give details of the man.</li> <li>- 15 year old girl with a difficult relationship with her parents attracted to gang culture. She was connected to a stabbing in Barnet. She is at risk of retribution and had not recognised the risks to herself.</li> <li>- 14 year old girl, very vulnerable. She had a Statement of Special Educational Needs. She was very promiscuous and met with boys/men on line – she ran away with one of them.</li> </ul> <p>There were high level cases being brought to the MASE meeting. It was highlighted that referrals to MASE could include cases relating to victims, perpetrators, locations/hotspots, websites etc.</p>	<p><b>Jo Moses</b></p> <p><b>Chriss Miller/Nicola Francis</b></p> <p><b>Hema Parmar</b></p>



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10.	<p><b>School Nurse and Health Visitor Review</b></p> <p>Laura Fabunmi presented this report. The document had previously been distributed to Board members/circulated at the meeting. The report and subsequent presentation were included in today's meeting to ask Board members their views on the future direction of School Nursing and Health Visiting services. The aims of the review were to identify the model of service delivery which will provide the best outcomes for children and young people, aged 0-19.</p> <p>Dr Judith Stanton, Medical Director of Prederi, presented to the Group.</p> <p>It was noted that work being carried out was an independent review of school nursing, health visiting and family nurse partnerships in Barnet and Harrow.</p> <p>In terms of the Family Nurse Partnership (FNP) improving the health of children in Barnet, Chris Miller queried how Prederi would measure this. Dr Stanton explained that it was not for Prederi to evaluate the Family Nurse Partnership in Barnet. Prederi were there to decide how to distribute resources. Dr Stanton added that the product was delivered with fidelity, under license. There was an internationally recognised robust evidence base, which shows it can improve health, social and educational outcomes in the short, medium and long term, while also providing cost benefits. London data would soon be available.</p> <p>It was noted that work was being carried out to ensure that teams from FNP were being made aware of age appropriate mums to ensure that they were able to join the scheme.</p> <p>Dr Stanton queried if FNP had been effective in Barnet, what other services could meet this need and if Barnet wanted to meet this need. There was only a finite amount of funding available for Barnet.</p> <p>Siobhan McGovern stated that FNP was best practise in Barnet however a lot of the children did not meet the criteria. Siobhan added that we worked as a team with nursery nurses. Resources were available there. However qualified staff members were needed to complete assessments.</p> <p>Paul de Keyser queried if data from any of our statistical neighbours, with FNP, had been analysed. Dr Stanton advised that the data currently available was from prior to commencement of FNP however the London NHS England office were at present in the process of completing work on this.</p> <p>Dr Stanton queried what issues/challenges were present, in terms of Safeguarding and information sharing between agencies, School Nurses, Health Visitors etc. Jo Pymont commented that Health Visitors meet families very early on therefore issues were not always visible. Follow up visits would highlight more issues.</p> <p>Dr Stanton invited all Board members to contact her with any further comments or suggestions from the perspective of the Safeguarding Board.</p> <p>Siobhan McGovern noted that Health Visitors and School Nurses prioritised Safeguarding to the detriment of their other work. For example: Attendance at Child Protection Conferences.</p>	



No	Agenda Item	Action
	Nicola Francis queried whether or not a Health Visitor should sit in the MASH team.	
11.	<b>AOB</b> There were no further items to discuss	
12.	<b>Future Meeting Dates</b>  <b>Date:</b> Thursday 24 <sup>th</sup> April 2014 <b>Time:</b> 9.30am-12.30pm <b>Venue:</b> Conference Room 1, Building 2, NLBP	

**Chair:** Chris Miller

**Date:** 26/2/2014