

EV1

This Approval Form must be completed for all visits that do not fit into the EV2 criteria and if schools do not have their own form.

**Does the visit involve any swimming, water sports or water-margin activity?
(Y/N)_____**

Establishment:	Name of EVC:
Dates of visit:	Approx. no. & age of young people:
Destination/accommodation address and phone no: Venue and activities:	
Educational/recreational aims:	
Name of any external providers:	
Travel arrangements:	
Emergency contact numbers:	
Visit Leader name & contact numbers:	

- a) The planning and risk management for the above visit has been checked and approved according to the London Borough of Barnet 'Requirements for Educational and Recreational Visits 2008' guidelines, including adherence to the 'Educational and Recreational Visits Checklist';**
- b) The Visit Leader has received appropriate training/induction;**
- c) The Children's Service policy on educational/recreational visits has been complied with;**
- d) I/we will approve the Event-Specific Risk Assessment (ESRA) prior to the visit;**
- e) (If using an External Provider): I am in receipt of a completed (unmodified or agreed) Form EV4.**

EVC	signed & date	Headteacher	signed & date
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The following are available for inspection if required (please tick):

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|----------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Information letter/s to parents | <input type="checkbox"/> Form EV5 Event Specific Risk Assessment (ESRA) |
| <input type="checkbox"/> Internal approval forms | <input type="checkbox"/> Other: |